



Forum For Equality Foundation

Position Title	Field Director – Full Time Position (will consider applicants for part-time positions for northern and southern sections of the state)
Purpose	The Forum Field Director furthers the mission of the Forum For Equality Foundation (education and advocacy) by coordinating development of relationships with communities across Louisiana to expand the organization and to ensure statewide participation in the LGBT rights movement.
Structure	Duties conducted primarily in the field, with some office work; requires schedule flexibility including evenings and weekends; regular in-state travel (3-4 days/week). If part-time, travel would normally be limited to 1-2 days per week and confined to the north or south region.
Compensation	Contract employment through December 2010, with the possibility of renewal; hourly pay rate based on experience and qualifications; travel reimbursement
Funding	Position is jointly supported by a grant award from the Tides Foundation and Forum For Equality Foundation general funds.

Recommended Skills, Qualifications, and Resources

- Knowledge of, and familiarity with, LGBT-related issues
- Knowledge of, or a strong interest in, Louisiana local and state politics
- Demonstrated commitment and ability to work well within and outside the gay, lesbian, bisexual, and transgender communities as an advocate for social change
- Comfortable working with persons from diverse backgrounds
- Articulate, detail-oriented, diplomatic, organized, and computer-literate
- Able to work independently and manage a number of simultaneous projects
- Reliable transportation

Responsibilities

- Engage local organizations in Forum For Equality Foundation activities
- Research likely allies, opponents and assets within particular localities of interest
- Enhance membership growth of the Forum For Equality
- Assist in creating Forum For Equality Chapters in targeted cities and towns
- Develop significant constituent support for the Forum Foundation's public policy agenda in targeted cities and towns (quantity of contacts)
- Educate key community leaders (legislators, clergy, business, etc.) and others who hold influence about the mission and objectives of the Forum for Equality Foundation (quality of contacts)
- Represent the Forum For Equality Foundation at meetings and conferences as directed by the Forum's leadership
- Help to accomplish the goals and objectives of grant awards to the Forum Foundation as directed by the Forum's leadership
- Other duties as assigned

Reporting Responsibilities

- The Field Director will report directly to the Project Coordinator, and will serve at the pleasure of the Forum For Equality Foundation Board of Directors.

Contact

Please send resumés to (email) ffe@forumforequality.com or (fax) 504.523.8522.

Questions? Please call (504) 569-9156.